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**MEETING MINUTES**

Suzita Morita Inc.

**Date/time:** 10 January 2019 (11:00am to noon)

**project:** **KMBIA Public Realm Masterplan**

**project no.:** 18-003

**location:** 223A Augusta Ave. Toronto, ON.

**Present:** Ruth Mora, Suzita Morita Inc. (SUMO), Sara Udow (Gladki Planning) Mika Bareket (MB), Cassandra Alves (CA), Zenon Mandziuk (ZM) Anthony Aarts (AA).

**distribution:** All present + Gaston Soucy (SUMO), Peter Sanagan (PS), Puria Lofti (PL)

**re: BIA Client Meeting #4**

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Item	Description	Action By
<b>1.0</b>	<b>General</b>	
1.1	<u>Masterplan Contacts &amp; New Coordinator</u> : Cassandra Alves was introduced as the new Coordinator for the BIA	
1.2	Mika, Peter Puria & Zenon will continue to represent the BIA in issues related with the Masterplan. Anthony Aarts has joined the team. All of them will be the points of contact for this matter	
1.3	<u>Webpage</u> : the Masterplan section will be updated with previous 2 presentations & engagement summary #1 (IN pdf format) for public access.	<b>CA</b>
	GP to share access code to “whyloveKensington’ email with new coordinator	<b>CA/GP</b>
	GP to share email list of attendees as well as all associations that need to be invited to the next public meeting	<b>CA/GP</b>
<b>2.0</b>	<b>Schedule</b>	
2.1	Overview-Phase 3: How do we get there?	SUMO
	Sumo talked about the next steps, phase 3 of the project. This is the design Phase	
	The design portion of the Masterplan will start taking into account all the information collected during the previous	SUMO

	phases (public Consultation), aiming to reach 20% design by the first week of February.	
	SUMO to update project schedule to confirm targets for the remaining portion of the project.	SUMO
2.2	<b>Next Steps:</b>	SUMO
	<u>Meeting with Councillor and City Departments at 20% design</u>	
	SUMO to coordinate with Mike Kari, a 20% Design meeting. Mike Kari will invite all required city departments. SUMO to confirm if BIA representative can be part of this meeting.	SUMO
2.3	Zenon has been contacted by the resident association of the Lofts on Baldwin street, they are interested in contacting the Masterplan team to work together in the public realm portion of the loft. Zenon to provide Contact.	ZM
2.4	<u>Built Form and Public Realm Public POLICIES Consultation Meeting</u>	SUMO/KMBIA
	<i>“The City has undertaken a detailed review of urban design policies as part of the 5-year Official Plan Review process under Section 26 of the Planning Act. This review has resulted in draft <b>Public Realm and Built Form</b> policies. The City is now conducting consultation with key stakeholders and the public to obtain comments and feedback regarding these draft policies. Residents Associations have been identified by the City Planning Division as an important stakeholder in discussions regarding the draft Public Realm and Built Form Official Plan policies and a special meeting has been arranged to engage with representatives of resident associations and other community stakeholders.”</i>	SUMO/CA/AA
	This meeting may have an impact on kensington Market. SUMO, Coordinator and Anthony Aarts to attend	
2.4	<u>Next Client Meeting:</u>	
	Next meeting will be schedule after 20% Design meeting with the city to provide an overview and alternative solution to the opportunities and challenges coming out of the meeting.	SUMO/KMBIA
<b>3.0</b>	<b>Stakeholder Design Charrette /Public Open House Findings</b>	<b>GP /CA</b>
3.2	GP presented a draft report of the findings of the Design Charrette that took place Nov 30 <sup>th</sup> of 2018. There seem to be some discrepancies between those findings and the position of the BIA. The draft summary will be sent to the coordinator for distribution and comments. Comments will be incorporated into the final Summary report.	

**END OF MEETING**